



Nurse Practitioner

We are seeking a nurse practitioner to join our pediatric clinic team! Proof Alliance is a national leader in promoting awareness about the effects of prenatal alcohol exposure and supporting individuals and families impacted by fetal alcohol spectrum disorders (FASD). Our FASD diagnostic clinic is one of the few clinics throughout Minnesota that does FASD diagnostic evaluations. Our clinic serves patients throughout Minnesota and trains health practitioners across the country in FASD assessment.

WORK STATUS: 1099 Contracted position, 20 hours/week

HOURLY RATE: \$90/hour

LOCATION: This position is in St. Paul Minnesota. Proof Alliance values a flexible working environment and currently works in a hybrid environment with time spent in the office and remote, depending on the position requirements.

REPORTING STRUCTURE: This position reports to the Clinic Manager.

PRIMARY DUTIES AND RESPONSIBILITIES:

The Nurse Practitioner will work in the Proof Alliance FASD Diagnostic Clinic providing the medical examination portion of an FASD diagnostic assessment.

FASD Diagnostic Clinic

- Perform medical FASD evaluations (telehealth and in-person) for pediatric patients
- Work closely with the clinical psychologists to diagnose FASD
- Work with the clinic care coordinator to provide recommendations and referrals
- Collaborate as needed with the medical director
- Educate patients regarding the FASD diagnostic evaluation and recommendations
- Participate in clinic team meetings
- Work with Proof Alliance staff to develop best practices in diagnosing FASD and development of innovative approaches to reducing barriers in patient care and clinic capacity
- Develop and continue linkages with stakeholders to share best practices in evaluating FASD
- Provide training for health care professionals on FASD diagnostic evaluation methods
- Build relationships with health systems to develop referral processes
- Participate in electronic health record training as needed and required
- Maintain and sign off on annual compliance training completion regarding HIPAA, fraud, waste and abuse, privacy, and security policies
- Comply with all clinic policies regarding HIPAA, billing and coding, privacy and security policies and other policies as appropriate
- Maintain licensure in Minnesota. Provide verification of current medical licenses to Clinic Manager and Director of Administrative Services

QUALIFICATIONS:

- 3+ years as a pediatric nurse practitioner (CPNP) or family nurse practitioner (FNP) with developmental disability experience
- Strong interpersonal and communication skills, both verbal and written
- Highly proficient in Outlook, Microsoft Teams, software platforms used for telemedicine, and electronic medical record software
- Demonstrated success collaborating effectively with diverse communities and team members

Preferred

- Experience working with traditionally under-represented communities in Minnesota
- Understanding of fetal alcohol spectrum disorders (FASD) or other developmental disabilities
- Experience providing interprofessional education and training

ADDITIONAL INFORMATION: Completion of a background check and confidentiality agreement required.

HOW TO APPLY: Please email ALL of the following information to humanresources@proofalliance.org.

1. Your resume or CV
2. 1-2 paragraphs telling us why you are interested in this position and how you believe you meet the qualifications