

CONTRACT POSITION: SKILLS GROUP FACILITATOR FOR TEENS WITH AN FASD

Proof Alliance is the largest organization in the U.S. dedicated to preventing prenatal alcohol exposure and improving outcomes for people impacted by fetal alcohol spectrum disorders (FASD). We use a systems approach to build alliances with partners in the education, research, legal/judicial, health care, legislative and social service industries. Together, we advocate for greater funding of services, further development of awareness and an FASD-informed future.

If your career path or experience is focused on supporting and empowering youth, this role is a valuable opportunity to gain experience working with youth with fetal alcohol spectrum disorders (FASD), which impacts as many as 1 in 20 children in the U.S. The goal of Proof Alliance youth programs is to foster healthy peer relationships, enhance social and emotional skills, decision making and daily living skills.

This contracted role will work directly with the Youth and Family department staff to implement outcome-driven, specialized programs for youth.

WORK STATUS: Part-Time Contracted Position | November 2025- June 2026

PRIMARY DUTIES AND RESPONSIBILITIES:

- Facilitate monthly skills group for high school age youth with fetal alcohol spectrum disorders (FASD).
 - Monthly groups are 1.5 hours and located in-person in St. Paul at Proof Alliance office
 - Program Manager will provide support in planning monthly skills lessons
 - One additional adult (staff or volunteer) assists with supervision during groups
- Build rapport with youth, foster healthy peer connections, model effective communication and provide effective supervision during in-person activities
- Participate in required FASD training and behavior strategies, youth protection plan policies, background check and program onboarding
- Track attendance and complete required documentation

QUALIFICATIONS:

- Experience leading/facilitating groups or activities for youth with an FASD and/or intellectual or developmental disabilities in a recreational, educational, or camp setting strongly preferred
- Enthusiasm for working with youth of all abilities and backgrounds
- Strong interpersonal, problem-solving, and conflict-resolution skills
- Ability to work the second Saturday of each month in St. Paul, MN
- Have good written and excellent verbal communication skills
- Proven ability to work within established systems and take direction
- Successful completion of background check and safety policy procedures

CONTRACT COMPENSATION:

Contract timeframe: November 2025- June 2026 (8mo)

- Monthly group facilitation rate \$50/hour x 2.5 hours (\$125) x 8 months= \$1000
 - 2 hours per month prep and planning rate \$50/hour x 8 months= \$400
- Onboarding and training 3 hours x \$50/hour= \$150

Total contract= \$1550

ADDITIONAL INFORMATION: As a contractor, this position is not eligible for the Proof Alliance benefits package.

Proof Alliance is an equal opportunity employer and values a diverse and inclusive work environment. The selected candidate will need to pass a background check for violent offences and offences against vulnerable populations. Legal authorization to work in the United States, including providing required valid documents for Employment Eligibility Verification (I-9 form).

HOW TO APPLY: Please email the following information to youthandfamily@proofalliance.org with email subject line “*group facilitator*” by November 1, 2025.

Candidates with incomplete packages may not be considered.

1. Your resume
2. Your cover letter telling us:
 - Why you are interested in this position
 - How you believe you meet the qualifications